Welcome to the Ohio University School of Nursing!

This Welcome Packet includes very important information about the program and is a great reference when questions arise. We suggest printing this entire packet and keeping it somewhere that you can easily refer to it. An online degree program is very different from a traditional one, and while university staff is here to assist you, we have also listed the steps you should take to help you be successful.

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Getting Started

1. **Before you enroll in your first course in the program, you will need to successfully complete the eCampus RN to BSN Orientation with a score of 80% or better.** You can find the link to the orientation here: [http://online.ohio.edu/nursing/knowledge-center/](http://online.ohio.edu/nursing/knowledge-center/) under the Important Docs & Info Heading. Once you complete the Orientation, your advising hold will be lifted, please contact your advisor if it is not lifted within three business days.

2. **Become familiar with this important website:**
   
   **The Nursing Knowledge Center:**  [http://online.ohio.edu/nursing/knowledge-center/](http://online.ohio.edu/nursing/knowledge-center/)
   
   This website has links to course offerings, how to order books, graduation, and much more. You can find answers to many questions about the program at this site. **You will use this site to search for available classes.**

3. **Find out who your advisor is.** You will be assigned an academic advisor soon, but any of the advisors in the School of Nursing are able and willing to help you. The name and contact information of your advisor will be listed on the right side of the Student Center page and at the top of your Degree Audit Report (DARS). If you do not have an advisor assigned yet, e-mail nursing@ohio.edu with any questions you have, and an advisor will respond. Most questions can be answered more quickly if sent by e-mail rather than by phone.

4. **Understanding Your Transfer Credit.** The evaluation of external course credit is a multi-step process. We have transfer credit evaluators who evaluate transcripts based on the order in which they are received. You will receive an e-mail when everything is complete and your DARS is ready to view. This process can take up to a month to complete. To appeal the way a course was transferred, please send a course description and/or syllabus for the course you wish to appeal along with a Transfer Credit Appeal form to the Transfer Credit Evaluators at: nursingtransfercredit@ohio.edu. The Transfer Credit Appeal Form can be found on the Nursing Knowledge Center by clicking the “Forms and Resources” link at the top of the page and selecting ‘BSN Forms’
5. **Become familiar with your DARS (Degree Audit Reporting System).** A DARS report is the official record of program requirements that indicates which you have fulfilled and what you still need to take. **Please remember that your DARS is not accurate until you receive an e-mail indicating that the transfer credit evaluation is complete.** You can access your DARS by going to the Nursing Knowledge Center website and selecting “DARS” on the right side, under ‘Quicklinks.’ There is an informational video located at: [http://www.youtube.com/watch?v=16PBDgcmugM](http://www.youtube.com/watch?v=16PBDgcmugM) in which the Assistant Dean of Student Services walks you through reading a DARS as if you were sitting in front of her. **It is your responsibility to read and understand your DARS.** You should refresh and check your DARS at least once a semester to be sure that you are meeting the requirements of your degree and your program. Academic advisors are glad to help you learn to understand your DARS, but the responsibility is yours.

6. **Be aware of the courses you need to take including nursing, general education or elective courses.** On the DARS, University General Education Requirements are listed first, followed by the specific nursing major requirements. The Nursing Course Offerings chart beginning on page 4 indicates which nursing classes are offered during each five-week session.

7. **Please pay special attention to the “University Requirements.”** All students must earn 120 credit hours to graduate. If you finish all of your course requirements and do not have 120 total hours, you will need to take additional elective courses. Please also note the “General Education Tier II” section. You may need to take extra coursework in some of all of the Tier II subcategories to meet the 21 credit-hour minimum for this category. All students must also complete the “Major Residency” requirement. If you transfer more than one upper-level nursing course, please work with your advisor to ensure you meet this requirement.

8. **View your Bill.** In your My OHIO Student Center, you can view any charges due and make payments. You will receive e-mails to your OHIO email (Catmail) account if a charge is due, and a registration hold will be placed if the university does not receive payment by the due date; there is also a chance your courses will be dropped. The School of Nursing will not register you for a class late if there is a financial hold on your account and will not re-register you if your courses were dropped due to failure to pay your balance. If you have any further questions, you can contact the bursar’s office at: 740-593-4130 or [bursar@ohio.edu](mailto:bursar@ohio.edu). If you have any questions about financial aid, please contact Student Financial Aid and Scholarships at: 740-593-4141 or [financial.aid.elearn@ohio.edu](mailto:financial.aid.elearn@ohio.edu).

9. **Register for your first Nursing course: NRSE 4510.** This course is required for all students and is a prerequisite for all NRSE courses. **You will be receiving an email from Undergraduate Admissions when you are able to register for courses.** The email will be entitled “Registration Procedures at Ohio University.” That email serves as the alert that you are then able to register for courses in the semester for which you were accepted. You are allowed to take NRSE 4510 concurrently with another course, but we STRONGLY recommend starting with just one course in a five-week session to adjust to the demands of an online program. See detailed registration instructions on page 7 in this document.

You will not see RN to BSN courses in the General Course Offerings for Ohio University. **RN to BSN Course Offerings are unique and can be accessed only through the Nursing Knowledge Center located here:** [http://online.ohio.edu/nursing/knowledge-center/](http://online.ohio.edu/nursing/knowledge-center/). Please follow the link on the top of the page marked ‘Course Offerings.’

**In order to receive the OHIO eLearning tuition rates, you must register for all of your courses through the Nursing Knowledge Center.** If you choose, you may search for additional courses through the Ohio University Registrar. These prices do vary, and you need to be aware of the costs before you register: [www.ohio.edu/bursar](http://www.ohio.edu/bursar)
The Course Offerings for the semester typically become available in the middle of the preceding semester. Registration information/updates will be sent to your OHIO Catmail account. Registration for all NRSE courses, except NRSE 4600, closes on Monday, one week before the courses begin. For the best results, it is highly suggested that you are registered by 4 p.m. Eastern Time on the Monday before classes begin.

10. **Order your books.** Students are responsible for ordering their own books. Information about required books can be found by clicking on a class in the Course Offerings. You may order your books from the source of your choice; the official online bookstore for Ohio University is MBS direct. More information can be found on the Nursing Knowledge Center Books page, located here: [http://online.ohio.edu/nursing/knowledge-center/](http://online.ohio.edu/nursing/knowledge-center/). Please click the link on the top of the page marked ‘Books and Materials’.

11. **Remember that all NRSE courses will be completed through the Blackboard website.** You can view information and FAQs about Blackboard here: [http://www.ohio.edu/oit/bbsupport/howto/students/index.cfm](http://www.ohio.edu/oit/bbsupport/howto/students/index.cfm). You can also access this information by selecting the ‘Tech Support’ link on Nursing Knowledge Center.

Once your class has begun, you can log into Blackboard from the Nursing Knowledge Center using your OHIO ID and password. Your Blackboard classes will not appear on Blackboard until the first day that the class starts. If you do not see your class in Blackboard by 9:00 AM Eastern Time on the first day of the class, please contact Tech Support at: 740-593-1222 or servicedesk@ohio.edu.

12. **If you do not enroll at OHIO during the term to which you were admitted, you must change your start date.**

In most cases, your offer of admission to Ohio University is valid for one academic year. However, an updated application is required in order to change your intended entry semester. Because of your previous application, there is no fee for processing this change request; however, it is subject to established deadline dates and admission policies. More information can be found on the Nursing Knowledge Center Important Dates page, located here: [http://online.ohio.edu/nursing/knowledge-center/](http://online.ohio.edu/nursing/knowledge-center/). Please click the link on the top of the page marked ‘Important Dates’.

For additional questions regarding the change of entry process or to request an application fee waiver, please contact Undergraduate Admissions at: rntobsn@ohio.edu or 740-597-2900.

13. **If you move to another state, please check with the School of Nursing.**

The Ohio University RN to BSN program is currently authorized only in the following states: Ohio, Kentucky, West Virginia, Michigan, Pennsylvania, Indiana, California, and Florida. If you move to a state not included in this list during your program, your eligibility to take NRSE 4600 and for graduation is not guaranteed.
## SCHOOL OF NURSING
### FIVE-WEEK RN TO BSN COURSE OFFERINGS

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<tr>
<th>Course Start Date</th>
<th>Course Offerings</th>
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<tr>
<td><strong>Fall Session 2015/2016</strong></td>
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<td>4510 4570 4520 4600</td>
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### Nursing Course Titles
- NRSE 4510 – Professional Nursing Practice (4 cr.)
- NRSE 4520 – Health Assessment and Promotion (4 cr.)
- NRSE 4530 – Family Nursing (3 cr.)
- NRSE 4540 – Community Health Nursing (4 cr.)
- NRSE 4550 – Evidence Based Nursing (4 cr.)
- NRSE 4560 – Gerontologic Nursing Care (3 cr.)
- NRSE 4570 – Diversity (3 cr.)
- NRSE 4580 – Leadership in Nursing (3 cr.)
- NRSE 4600 – Nursing Excellence (3 cr.)
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<td>8/28/2017</td>
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<td><strong>Spring 2017/18</strong></td>
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<td>1/16/2018</td>
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Nursing Course Titles
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- NRSE 4520 – Health Assessment and Promotion (4 cr.)
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- NRSE 4540 – Community Health Nursing (4 cr.)
- NRSE 4550 – Evidence Based Nursing (4 cr.)
- NRSE 4560 – Gerontologic Nursing Care (3 cr.)
- NRSE 4570 – Diversity (3 cr.)
- NRSE 4580 – Leadership in Nursing (3 cr.)
- NRSE 4600 – Nursing Excellence (3 cr.)

The RN-BSN Course Offerings through 2020 document can be found by clicking on the “Forms and Resources” link on the Nursing Knowledge Center: [http://online.ohio.edu/nursing/knowledge-center/forms.html](http://online.ohio.edu/nursing/knowledge-center/forms.html)
School of Nursing
How to: Register for a Course

- You are responsible for being registered in all courses at least one week before they start. Your final Nursing course, NRSE 4600, has special considerations which can be found on page 9 of this packet and on the Nursing Knowledge Center under Important Docs & Info.
- Use your DARS report to track what you have taken and what you still need.
- You are responsible for dropping a course if you decide not to take it.
- A full tuition refund is available only if the course is dropped before the class starts. A partial refund may be possible; please click on the calendar icon next to your class on your schedule in your My OHIO Student Center.
- If you decide to take a full semester off (other than summer), you must complete a Re-Enrollment Form (students who have attended OHIO after 1985), which can be found on the Nursing Knowledge Center under Forms and Resources and submit it to the registrar’s office. You will not be able to register unless this form is completed.
- In order to receive the OHIO eLearning tuition rates you must register for all of your courses through the Nursing Student Knowledge Center. Courses offered through the General Course Offerings are subject to different rates and fees.

1. Visit the Nursing Student Knowledge Center webpage at: http://online.ohio.edu/nursing/knowledge-center/

2. On the top of the screen, click on the “Course Offerings” box. This will bring you to a page that will allow you to select the offerings for the term for which you are trying to register (ie: Summer, Fall, Spring) These are the only classes that we offer through the program at the program tuition rate.

3. Pay close attention to: the “begin date” column and the “class number” column. Make sure you write down, or copy/paste, the class number(s) you wish to register for. The class number(s) is a 4 or 5 digit number that can be found in the 4th column over from the left on the course offerings. The class number is NOT “4510” for example. In the example below, the class number is 10463. *Be sure to find a section that is marked “Open” in the last column on the right.

4. At the top of the page, click on the “Register for Classes” link.

5. Click on the My OHIO link, and sign in using your OHIO ID and password.

6. Click on the “Academics” tab at the top of the page.

7. Click on My OHIO Student Center under the Student Center. You may be asked to sign in again.
8. Click on “Enroll” under Academics (left hand side).

9. Pick the term you would like for which you would like to register and click continue.

10. Under “Add to Cart,” put the class number for which you want to register and then press enter.
   *NOTE*- Do NOT click the “SEARCH” button to find your classes. The search function will lead you to general Ohio University courses that are not part of the RN to BSN program and do not cost the same price. You already searched for your classes under steps 1-4.

11. If all information is correct, select “Next.”

12. Your class will be added to the shopping cart, and you must proceed to step 2 on the “Add Classes” page.

13. To confirm your class, you must first click and accept the Financial Agreement, and then “Finish Enrolling.” You will need to accept the Financial Agreement only one time, the first time you register.

Please note:
- Nursing courses do not need to be taken in numerical order and can be taken in any order, as long as:
  - NRSE 4510 is the first class you take.
  - NRSE 4550: Statistics must be completed prior to or taken concurrently with NRSE 4550.
  - NRSE 4600: This course is designed to be the last NRSE course. Please see special considerations and requirements for NRSE 4600 on page 9 of this packet and also here: http://www.outreach.ohio.edu/bsn/documents/NRSE_4600.pdf.

- Not every Nursing course is offered every session every semester. As you plan which courses to take, please refer to the schedule of the Nursing Courses earlier in this document. You will want to map out your Nursing courses first and then fill in with your non-Nursing courses, which tend to be offered every semester.

- Continuing students will have a specific time and date for priority registration, which can be viewed on your My OHIO Student Center. New students will register when Open Enrollment begins.

- The non-Nursing courses can fill up quickly and to ensure that you get the classes you want and need, it is best to register for the entire semester at a time when you are able. (Fall and Spring Semesters have three five-week sessions, Summer has two).

- If you use financial aid, we highly recommend registering for the whole term at once due to the schedule of disbursing funds. For example, if you enroll in a third-session course after your aid has been disbursed for the semester, you risk not having funds to cover the cost of that course.

- Registration for a Nursing course ends sooner than registration for other courses in a semester. For the best results, be sure that you are registered for your Nursing courses no later than 4:00 p.m. Eastern Standard Time on the Monday of the week prior to the first day of class.

- If you are dropped from a class by the bursar’s office after the registration deadline for the class because of failure to pay your bill, you will not be permitted to re-enroll in the course for that term, even if you do subsequently pay your bill in full.

- We will be happy to answer any questions you may have throughout your coursework. You can reach the School of Nursing main office at: nursing@ohio.edu or by calling 1.800-560-0144 or 740-593-4494. Thank you for choosing the Ohio University RN-to-BSN Program! Please see our Useful Information section that follows.
Useful Information

Required Grades for Courses in the RN-to-BSN Program

You must earn a grade of “B-“ (80%) or better in your Nursing courses (NRSE) to meet the requirements for your program.

You must earn a solid “C” or better in courses listed as Nursing Prerequisites on your DARS in order for these courses to meet the requirements of your degree and program. These courses include:

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<th>First-Year Composition</th>
<th>Chemistry</th>
<th>SOC 1000-Intro to Sociology</th>
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<tbody>
<tr>
<td>Human Anatomy and Physiology</td>
<td>Microbiology</td>
<td>PSY 1010-General Psychology</td>
</tr>
<tr>
<td>Child Development/Adolescent Psychology</td>
<td>Statistics</td>
<td>NUTR 1000-Nutrition</td>
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For your General Education courses such as Cross-Cultural Perspectives, Fine Arts, etc. you must earn a passing grade of “D-“ or above.

This information appears on your DARS and can be found on page 38 of the School of Nursing Student Handbook. The handbook can be found by clicking the link in the ‘Quicklinks’ section on the RN-BSN Student Knowledge Center.

Please refer to the syllabus for your courses for the percentage necessary to earn the required grade.

**You must successfully complete NRSE 4510 in order to continue in the NRSE courses. Failure to earn a grade of “B-“ (80%) in this course will prevent you from taking subsequent NRSE courses until NRSE 4510 is successfully completed.**

Taking Classes at your Local Community College or University

You may take courses at a local community college. We have partnerships with many community colleges in Ohio where we have pre-approved courses that will transfer. The list of schools with links to the pre-approved courses can be found here: [www.ohio.edu/admissions/transcredits/](http://www.ohio.edu/admissions/transcredits/)

For courses on these lists and/or if there is another school near you, you should complete a Transient Petition Form and submit this form along with a course description to our nursing transfer credit evaluators. They can ensure that the course will transfer in the manner intended. You can reach them at nursingtransfercredit@ohio.edu.

The Transient Petition Form can be found on the RN-to-BSN Knowledge Center website under BSN Forms and Resources.

*Note- You cannot take a Tier I Junior Composition course at a two-year community college; you must take it through OHIO or another four-year institution. Make sure to have any outside class pre-approved.*

When you have completed a course at another institution, your official transcripts should be sent from the institution directly to Ohio University. Transcripts issued to the student may not be accepted. Please have your official transcripts sent to:

Undergraduate Admissions
120 Chubb Hall
1 Ohio University
Athens OH 45701

Transcripts may be sent electronically to: admissions@ohio.edu
Helpful Hints

- Most students start with just one class per five-week session. Once students have progressed in the program, many feel comfortable taking a 15-week course along with three five-week courses during a semester.

- Please assume 9-12 hours per week of work for these courses. If you choose to take two classes at a time, you should assume 18-24 hours per week of work.

- The last day to register for your Nursing courses is the Monday of the week prior to the first day of class. NRSE 4600 and Non-Nursing courses may have different deadlines. For the best results, be sure that you are registered for your Nursing courses no later than 4:00 p.m. Eastern Standard Time on the Monday before classes begin.

- If you would like to register for a non-Nursing class that is full, only the instructor can give this permission. Please e-mail the instructor and ask his/her permission to be added to a filled class. You can find that contact information by clicking on the instructor’s name in the course offerings. In your email, be sure to include your name, PID number, class name, class number and date range of the class. There is no late registration for NRSE courses.

- The prerequisite for most of the Statistics courses is a college algebra course. If you would like to take PSY 1110, the instructors have given us permission to override the prerequisite and place you into that course. If you feel confident in your abilities, please send an e-mail to your advisor with your name, PID#, the class number, and dates of the section of PSY 1110 that you would like to be enrolled into and your advisor can request that you be enrolled into an open seat in that class.

- Your classes on Blackboard will not appear until the day that the course starts. You may receive an error if you log in before the courses start. If you do not see your courses in Blackboard by 9:00 AM Eastern Time on the day that the classes start, please contact Ohio University Information Technology Service Desk at: 740-593-1222 or servicedesk@ohio.edu.

QUESTIONS ABOUT:

- MY ADVISOR? You will be assigned an advisor and can see that information on your DARS or Student Center, but any of the advisors in the School of Nursing are able and willing to help. If you are unable to locate your advisor’s contact information, please contact the School of Nursing at nursing@ohio.edu or 740-593-4494, and you will be directed to your advisor.

- FINANCIAL AID? You can view financial aid information by logging in at my.ohio.edu. The financial aid office can be reached at 740-593-4141 or financial.aid@ohio.edu. Website: http://www.ohio.edu/financialaid/

- TRANSFER CREDIT? Contact our transfer credit evaluators at: nursingtransfercredit@ohio.edu.

- YOUR STUDENT BILL? You can view your bill by logging in at my.ohio.edu. The Office of the Bursar can be reached at 740-593-4130 or bursar@ohio.edu. Website: http://www.ohio.edu/finance/bursar/index.cfm
CANCELING/WITHDRAWING FROM CLASSES?

• TO CANCEL CLASSES PRIOR TO THE START OF THE SEMESTER: If the first session of the semester has not yet started, you may cancel registration yourself by logging in to your account at my.ohio.edu. After the semester begins, all registration drop requests must be processed using the online withdrawal form found on the Nursing Knowledge Center under Forms and Resources.

• TO DROP/WITHDRAW/CANCEL AFTER THE START OF THE SEMESTER: ALL RN TO BSN STUDENTS MUST COMPLETE THE ONLINE WITHDRAWAL FORM LINK FOUND AT http://www.ohio.edu/registrar/info/online%20withdraw.html. You will need the course prefix/number, course title, class number, and start/end dates. For example: NRSE 4510 Professional Nursing Practice, 10581, 03/25/2013 to 04/27/2013. Please find this information on your schedule when you log in at my.ohio.edu.

• IF YOU ARE DROPPING YOUR ONLY CLASS IN A GIVEN SEMESTER, you will also need to submit the online withdrawal form on the Nursing Knowledge Center under Forms and Resources.

• These requests are processed on a daily basis during office hours (M-F, 8-5) by the Office of the Registrar, so please allow time for their staff to process. More information and contact information for the Office of the Registrar can be found here: http://www.ohio.edu/registrar/.

• Please remember that any course dropped AFTER the class starts will have financial implications. The only way to receive a 100% refund is to cancel registration BEFORE classes start. Please click the Important Dates link on the Nursing Knowledge Center for more information: http://online.ohio.edu/nursing/knowledge-center/BSN-dates.html.

WRITING IN APA FORMAT AND LIBRARY RESOURCES

• You should be ready to use American Psychological Association (APA) format before you begin classes. There are many resources available to help you learn and use APA. The best resource will be the Publication Manual of the American Psychological Association listed in the books for NRSE 4510. There are some popular online resources and programs available, but your best online resource will be the Subject and Course Guide for the RN-BSN Program on the Ohio University Libraries website, located here: http://libguides.library.ohiou.edu/rn-bsn

• In that Subject and Course Guide, you will find links and information about APA Format, help on finding articles and evaluating sources, article databases, a variety of calculators for BMI, Temperature Conversion, etc., and other useful tools.

• You can also find information on Zotero, a citation management program that allows you to easily collect, store, and cite information that is provided free to all OU students located here: https://www.library.ohiou.edu/research/the-research-process/citation-guides/zotero/

• You also can contact the Health Sciences Subject Librarian, Hanna Schmillen, at schmille@ohio.edu or through the Library website for help with a variety of research and citation needs.
NRSE 4600

NRSE 4600 is designed to be your last Nursing course, but not your last overall course. You can take other courses to meet college requirements after NRSE 4600. It is a capstone course in which you will be using all of your previous training and education in the creation and execution of a Capstone Project.

Capstone Project

The NRSE 4600 capstone project consists of a 21-hour project in which you must work with a registered nurse preceptor who holds a BSN degree or higher. The goal of the capstone project is to facilitate your transition into baccalaureate nursing. The project does not need to include direct patient/client care. The proposal and preceptor forms will need to be submitted no later than 5pm Eastern five weeks before the class starts.

Requirements

- Valid RN License with no restrictions.
- Successful completion of ENG 1510-Freshman Composition or equivalent course.
- Have successfully completed all other Nursing courses
  - You can take NRSE 4600 concurrently with another Nursing course in the same session, but it is not recommended.
- Have requested enrollment into NRSE 4600
- Have submitted project proposal and preceptor forms no later than 5pm Eastern Standard Time at least five weeks before the class starts.

How To Register

- To be registered for NRSE 4600, please e-mail your advisor with your name, PID #, OHIO ID (first part of your OU e-mail), the class number and dates for the section of NRSE 4600 that you are requesting.
- It is recommended that you send this e-mail once you are able to register for your next semester in order to allow time for processing and for making the arrangements for your Capstone Project.
- Every student who requests to be enrolled in NRSE 4600 will see a Blackboard course entitled “NRSE 4600 Clinical.”
- Please note it can take up to seven days after you request enrollment before you see the NRSE 4600 Clinical course.
- All students must submit the preceptor and project proposal forms found on the Blackboard NRSE 4600 Clinical course site and have them approved at least five weeks prior to the first day of the term for which they requested. *The January section of NRSE 4600 has an earlier deadline because of the holidays.
- Any student whose preceptor and proposal are not approved by this deadline will not be registered for the course. You should consider submitting your preceptor and project proposal well in advance of the deadline, in case revisions need to be made.
- Please carefully follow the instructions for submission included on the Blackboard NRSE 4600 Clinical course site.
- Once your project proposal and preceptor forms have been submitted, reviewed, and approved, the School of Nursing will enroll you into NRSE 4600; you will not enroll yourself.

It is possible that requirements and deadlines may change. Please contact your advisor or the School of Nursing at nursing@ohio.edu or at 740-593-4494 with questions or for the most up-to-date information regarding NRSE 4600.
Office Contact Information

- School of Nursing  740-593-4494  nursing@ohio.edu
  - Advisor
    - When in doubt, please speak with your Advisor, who will be glad to help direct you to the right person or to the correct office.
  - General Questions

- Student Services Office  740-593-9336  chspss@ohio.edu
  - Transfer Credit Evaluators
  - Tuition Appeal
  - Retaking Course in Same Semester

- Admissions  740-597-2900  rntobsn@ohio.edu
  - Application
  - Changing Start Date
  - Transcripts

- Financial Aid Office  740-593-4141  financial.aid.elearn@ohio.edu
  - FAFSA Questions
  - Consortium Agreements
  - SAP Appeals
  - Scholarship/Loan Information

- Bursar's Office  740-593-4130  bursar@ohio.edu
  - Student Billing and Accounts
  - 3rd Party Billing (VA, Tuition Reimbursement)
  - Payments/Payment Plans

- Registrar  740-593-4191  registrar@ohio.edu
  - Registration for classes
  - Graduation
  - Re-Enrollment

- Tech Support  740-593-1222  servicedesk@ohio.edu
  - Computer Issues
  - Blackboard questions
  - Many questions can be answered by visiting the Office of Information Technology (OIT) website: http://www.ohio.edu/oit/bbsupport/howto/students/index.cfm