**Project Timeline**

The process for developing a completely new online program can take two years or more. To move a current program to online delivery may take less time.

A prepared project timeline can help keep the project on track to meet the anticipated launch date.

A template for the Gantt chart timeline, shown on page 30 with sample data, can be accessed as an Excel sheet at [www.online.ohio.edu/DevelopmentGuide/STEP2](http://www.online.ohio.edu/DevelopmentGuide/STEP2).