**Project Lead Considerations**

The individual taking the Project Lead (PL) role for the development of a new online program can expect to log between 200–300 hours over the 24–32 months of the work required to move a new online program (as outlined in the Online Program Development Flowchart) from concept to final approval from the Ohio Board of Regents (OBOR). If the department or PL does not have experience with online programs, the time estimation should be increased to account for time to learn about online programs and instruction though taking courses such as Quality Matters and attending online learning best practices workshops or conferences.

The time listed above does not include the work that must be completed after the OBOR approval. Examples of work still to be completed after the OBOR approval include:

- New course content creation
- Conversion of courses to online format
- Quality Matters certification
- Articulation agreements
- Marketing
- Faculty and staffing

Consideration should be given to providing adequate financial compensation, time release, and/or a combination of both to compensate for the responsibilities and time commitment of a new online program PL during this process.